



**Arranged
Hand-over
Agreement**

PLEASE COMPLETE THIS FORM IF SOMEONE OTHER THAN THE OWNER IS CHECKING YOUR PET INTO OR CHECKING THEM OUT OF THE PETS HOTEL.

Client Name: _____
Pet Name: _____
Breed: _____
Pet Name: _____
Breed: _____

This is a Contract between The Pets Hotel Port Melbourne Pty Ltd (hereinafter called The Pets Hotel) and the pet owner whose signature appears below (hereinafter called "Owner")

As the owner of the above noted pet/s, I authorise the following person/s to check-in and/or check-out my pet/s on the following dates on my behalf;

Name of Contact: _____
Relationship to owner: _____
Contact Phone Number: _____

Name of Contact: _____
Relationship to owner: _____
Contact Phone Number: _____

Check-in Date: _____ Estimated Time: _____
Check-out Date: _____ Estimated Time: _____

The person who will make payment of the entire balance due on arrival will be _____ by the method selected below.

Please circle: Prepaid on or before arrival by card on file / In person on arrival.

Owner Signature: _____ Date: _____